

Oregon Society of Enrolled Agents  
Board of Directors Meeting  
Annual Conference  
May 21, 2018

Meeting called to order by President Daniel Stearns at 11:11 a.m.

Mission statement was read by Barbara Craven,

Daniel Stearns received a proxy from Marie Linders. There were enough present for a quorum. Sign in sheet attached.

Minutes were read for the January 5, 2018 meeting. Correction was to show 2019 conference to be at Agate Beach. Kirkwood Donovan move to accept minutes as corrected. Ira Rosenberg seconded. Motion passed.

**President's Report:**

Daniel Stearns wanted to thank Kirkwood Donovan for conference. He also wanted to thank Maddy Gairan and Ira Rosenberg for all their help.

**APEX Meeting:**

Maddy Gairan gave a report on Washington DC. She said she had a different view point for the tax writing congressmen when she left. EA's have a place at the table due to the work of NAEA. Bob Kerr is back on board. She was able to meet with congressmen or some of their staff and explain to them what an EA is. There is a lot of changes ahead. Consumer services needs to be increased and with more experience. Congress has approved cyper security budget increase. Ghost preparers are high (prepares return but don't sign by say "self prepared" Ira Rosenberg asked her for additional information on house bills to be in our news letter. There were 35 states present for APEX meeting. By-law changes were heated about the wording changes "all or none" vote for all changes to members. They want affiliates to follow "Roberts Rules of Order". Matty Gairan moved, Ira Rosenberg seconded we enter into agreement with them. Motion passed. Daniel Stearns will sign.

**Treasurer's Report:**

Ira Rosenberg submitted a written report. He stated that we might make a profit of approximately \$7,000 from this conference. Moved by Maddy Gairan and seconded by Michael Davidson to accept report. Report attached.

### **Director(s) Reports:**

North Director: Daniel Stearns reported on education class he gave for North.

South Director: No report

At-Large Director: No report

Central Director: No report – no one was present

Membership: No report (Board recommended to get a replacement due to non - attendance.

Media: No report – no one present

Awards & Scholarships: June Brock submitted written report. Report attached  
2018 Conference: Meet after board meeting and assemble books. Installation of officers by C. Dale Boushley (speaker) and June Brock will ask him if he would do.  
Education: June reported on current year conference speakers and topics. Report attached

Conferences: 2019 Agate Beach Newport - June Brock will Chair. Report attached  
2020 Hood River – Ira Rosenberg will Chair

Legislative Committee: Sue Bladorn submitted a report. Report attached

Web Site: Ira Rosenberg resigned as webmaster. Daniel Stearns will take it over until get someone else.

Government Relations: Kirkwood Donovan submitted written report. Report attached  
IRS: Michael Davidson reported they will not get any new hires and decreases in many areas. Liaison meeting will be in Holiday Inn, Wilsonville, on Nov. 6<sup>th</sup> or 7<sup>th</sup> in 2019.  
Registration will be \$150 with early bird at \$135.

Nominations: Kirkwood Donovan stated we need to get 30 day notice waived. Going to try and get names for vacant positions and will reprint slate of officers.

Historian: Sue Bladorn submitted written report. Report attached

Policies & Procedures: Sue Bladorn submitted written report. Report attached

### **New Business:**

Discussion was had on getting someone to head PAC and no one seemed interested in doing due to so much work. Still will have our “drive-in” every 2 years Michael Davidson suggested we create some way for funds for drive-in. Maddy Gaoiran made motion to bring up to membership as restricted lobbying fund. Seconded by Michael Davidson. Passed

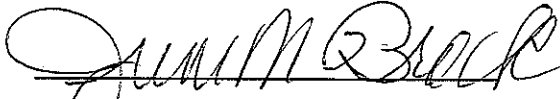
Moved by Maddy Gaoiran, seconded by Michael Davidson to adjourn. Meeting adjourned at 2:50 p.m.

Respectfully submitted,  
Barbara J. Craven, Secretary

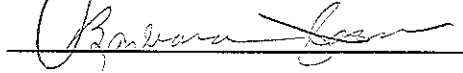
**SIGN IN SHEET**

**Board Meeting May 21, 2018**

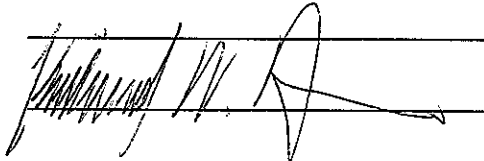
June Brock



Barbara Craven



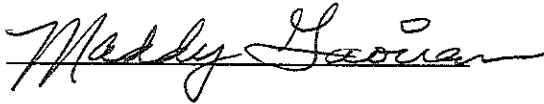
Evelyn Davis



Kirkwood Donavin


Cletus Fernandez

Maddy Gaoiran

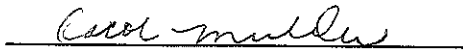


Marie Linders

~~Rebecca McAllister~~



Carol Mulder

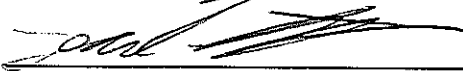


Cindy Petersen

Ira Rosenberg



Daniel Sterns



Maria Arbuckle – Membership

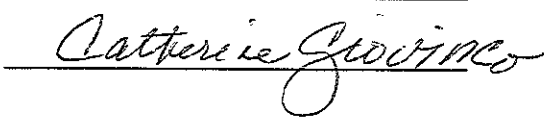
Sue Bladorn – Policy



Michael Davidson - IRS



Catherine Giorvinco – By-Laws



1:04 PM

05/20/18

Cash Basis

**Oregon Society of Enrolled Agents**  
**Profit & Loss Budget vs. Actual**  
**July 2017 through June 2018**

	Jul '17 - Jun 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
Conference income	23,740.00	21,000.00	2,740.00	113.0%
Donation	0.00	10.00	-10.00	0.0%
<b>Dues</b>				
Dues - New Member	72.00	216.00	-144.00	33.3%
Dues - Renewals	6,475.00	10,196.00	-3,721.00	63.5%
<b>Total Dues</b>	6,547.00	10,412.00	-3,865.00	62.9%
Newsletter - Advertising	0.00	100.00	-100.00	0.0%
Reimbursement of Leagal Expenses	16,381.16			
<b>Special Projects</b>				
Silent Auction	0.00	547.00	-547.00	0.0%
<b>Total Special Projects</b>	0.00	547.00	-547.00	0.0%
<b>Total Income</b>	46,668.16	32,069.00	14,599.16	145.5%
<b>Expense</b>				
<b>AFEX</b>				
Airfare	1,416.80	1,700.00	-283.20	83.3%
Lodging	0.00	2,450.00	-2,450.00	0.0%
<b>Total AFEX</b>	1,416.80	4,150.00	-2,733.20	34.1%
<b>Bank Charge</b>				
Credit Card Charge	0.00	335.00	-335.00	0.0%
<b>Total Bank Charge</b>	0.00	335.00	-335.00	0.0%
<b>Board Meetings</b>				
Meals for Board	384.85	815.00	-430.15	47.2%
Mileage	1,190.30	2,380.00	-1,189.70	50.0%
<b>Total Board Meetings</b>	1,575.15	3,195.00	-1,619.85	49.3%
<b>Committee Functions</b>				
Awards	0.00	310.00	-310.00	0.0%
Communications				
Website	31.84	17.00	14.84	187.3%
<b>Total Communications</b>	31.84	17.00	14.84	187.3%
Education	0.00	565.00	-565.00	0.0%
Government Relations	0.00	115.00	-115.00	0.0%
Historian	0.00	25.00	-25.00	0.0%
Policies and Procedures	0.00	84.00	-84.00	0.0%
<b>Total Committee Functions</b>	31.84	1,116.00	-1,084.16	2.9%
<b>Conference Expense</b>				
Other Conference expenses	0.00	2,145.00	-2,145.00	0.0%
Speaker Fee	1,500.00	4,820.00	-3,320.00	31.1%
Travel and lodging for Speakers	0.00	1,322.00	-1,322.00	0.0%
Venue	1,000.00	12,700.00	-11,700.00	7.9%
<b>Total Conference Expense</b>	2,500.00	20,987.00	-18,487.00	11.9%
Education Expenses	565.00			
Legal fee reimbursement	7,254.00			
Legal Fees	45.00	0.00	45.00	100.0%
Licenses	50.00	55.00	-5.00	90.9%
lobbying	3,000.00	3,600.00	-600.00	83.3%
Promotional Expense	0.00	336.00	-336.00	0.0%
<b>Total Expense</b>	16,437.79	33,774.00	-17,336.21	48.7%
<b>Net Income</b>	30,230.37	-1,705.00	31,935.37	-1,773.0%

1:05 PM  
05/20/18  
Cash Basis

Oregon Society of Enrolled Agents  
**Balance Sheet**  
As of May 20, 2018

	<u>May 20, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Umpqua Checking	31,919.25
Total Checking/Savings	<u>31,919.25</u>
Total Current Assets	31,919.25
Other Assets	
Inventory	400.00
Total Other Assets	<u>400.00</u>
<b>TOTAL ASSETS</b>	<b><u>32,319.25</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Restricted Education Funds	
Restricted Fund - Education	1,526.71
Restricted Fund - L Scafidi	233.10
Total Restricted Education Funds	<u>1,759.81</u>
RET Fund Balance	16,808.57
Retained Earnings	-16,479.50
Net Income	30,230.37
Total Equity	<u>32,319.25</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>32,319.25</u></b>

May 21, 2018

Awards/Scholarship Committee:

NTPI was published this year but unfortunately there were no applications. (Correct date and address were used.)

Awards are set to be presented with a President's award, Founders award and Lifetime Achievement Awards all accounted for this year.

Maddy and Sue Bladorn are in charge of the Silent Auction and the raffle, so these should be money earners again. Of Course, money is to be used for education purposes.

Respectfully submitted,

June M. Brock, Scholarship/Awards Committee Chairman

May 21, 2018

Annual conferences: 2019 Conference

The 2019 conference will not held in Ashland, but instead it will be at the Best Western Agate Beach Inn in Newport, OR. The arrangements are in the works. We have paid our deposit and the dates are reserved. I will be forming a committee and getting to work on this one just as soon as the 2018 conference is completed. The South Chapter will be presenting this year.

Respectfully submitted,

June M. Brock, 2019 Conference Chairman

# Legislative Committee Report

On January 11th 2018 I attended the Oregon Board of Tax Practitioners (OBTP) open public meeting. Two major issues were discussed by the board. First the Board formally voted to remove the 300 hour requirement from the Oregon Revised Statutes. The vote was unanimous.

Second a report by Howard Moyes stated that the OBTP was hiring a private contractor to handle the testing for the Licenses Tax Consultant and the Licenses Tax Practitioner exam. The fees which were paid to take the exam would be paid to the contractor to fund the exam while the fees to pay for the license would stay with OBTP. A question brought up by a member of the public asked if OBTP members would still edit the questions for the exams and the answer was yes. Those meetings would still be held each spring.

Kirkwood Donavin



# IRS Liaison Report

## IRS Practitioner's Forum.

Holiday Inn, Wilsonville – Wednesday, October 31, 2018!!!!

Speaker Invites out to Sen. Ron Wyden; IRS Commissioner: Nina Olsen, Taxpayer Advocate; a national spokesperson on §199A of the TCJA.

Also, sections on Crypto Currency; Cyber Security and Nexus Issues on market-based presence.

For the first time, we will be streaming live statewide and will qualify for CE.

For those attending live, there are two registrations – one with OSCP for the conference itself and one with OATC for CE credit. For remote attendees they only need to register through OSCP and indicate remote attendance.

Conference is \$150 with an early bird registration fee of \$135 by September 30.

I believe the Holiday Inn/Wilsonville will be offering a conference rate as well.

Conference for 2019 will be at the same venue and on November 6 or 8, 2019.

# HISTORIAN COMMITTEE REPORT

May 21, 2018

The OrSEA scrapbooks are up to date and the records and photos go back through 1990. 2013-2016 are on the website. Scrapbooks are on display at the conference. Please add a sticky note identifying yourself or anyone you recognize throughout the scrapbooks. Supplies are available at the Historian display table.

The Historian Notebook includes lists of the past recipients of the Founders, Lifetime Achievement and President's Awards. The award recipients for year 2017 will be updated.

Also included is a list of past recipients of the NTPI Scholarships given by OrSEA. Years 2012 and 2016 are incomplete and recipient names are needed. Included in the records is a listing of past education speakers and topics complete back to 1990.

The committee is still working on updating the job descriptions for each notebook.

Respectfully submitted,

Susan Bladorn, Chair

# **POLICIES & PROCEDURES COMMITTEE REPORT**

**May 21, 2018**

The Policies & Procedures Committee has been inactive this past year. The committee has provided completed Policies & Procedures for OrSEA's general operations and for the Annual Conference.

We welcome any comments and suggestions.

We are still working on the OrSEA job descriptions and will get back to that one of these years.

Respectfully submitted,

Susan Bladorn & Caty Giovinco  
Committee

May 21, 2018

Education Report:

First day, Tuesday, we have scheduled 8 hours of New Tax Law with David and Mary Mellem. Should be pertinent and up to date.

Second day, Wednesday, opens with Brian Wozniak and John Blakeman from IRS. They will be presenting on Cyber Security, Brian and Due Diligence (Ethics), John. This is a four hour class.

Then Wednesday afternoon, Dale Boushely will present on Tax Issues of Divorce for 4 hours. (Not sure on the order of the presentations.)

Thursday morning Dale will continue with Personal Residence issues with an update to include changes with the new Tax Law. This will also be for 4 hours.

Thursday afternoon Oregon Department of Revenue will have a panel presenting on Corporate Income Tax, Withholding, and Personal Income Tax. This will be a 2 hour presentation.

Respectfully submitted

June M. Brock, Education Committee Chairman