**Oregon Society of Enrolled Agents**

**Board Meeting Minutes**

**July 27, 2023**

At 11:15am President Anne Burgess called the meeting to order which was held in person at the Hole-in-the-Wall BBQ restaurant in Springfield. A quorum was met, in attendance were: President Anne, Past President Eve Davis, Vice President June Brock, Eve Davis by proxy for Secretary Nicole Piehl, Daniel Stearns, Treasurer & Directors; Angela Horst, Susan Bladorn, Maddy Gaoiran, Daniel Stearns by proxy for Michal Davidson, and Susan Bladorn by proxy for Carol Wild.

Anne read our Mission Statement & a sign in sheet was completed.

The May board meeting minutes were read and the July 27th date of the next board meeting was corrected (not July 28). Eve moved and Angela seconded that the minutes be accepted as corrected. Motion passed.

Anne announced that long-time member, board member, & newsletter editor Ira Rosenberg passed away in June. The Board signed a card and directed Anne to send flowers to Miriam & family.

The Board discussed the May conference CE certificates which have not been sent out yet. Anne will follow up with Nicole about getting that done.

June gave a Treasurer’s report and submitted Profit & Loss and Balance Sheet summary reports. Our net profit for July 2022-June 2023 was $10,402 and the bank balance in June 2023 was $53,642.97. The Board discussed the closing of all chapter bank accounts to comply with the Policies & Procedures. Anne is working with Wells Fargo Bank to close out the South Chapter bank account.

Anne Burgess gave a President’s report focused mainly on the proposed NAEA By-Law changes on how State Affiliates are authorized to operate. She announced the scheduled NAEA virtual Town Hall meetings (all Eastern Time): 9/14/23 at 4pm; 11/30/23 at noon; and 12/11/23 at 4pm. She encouraged all to attend.

Anne remotely connected for a scheduled ZOOM meeting with current NAEA President Cynthia Leechmore who generously gave us time for a discussion regarding the proposed changes to NAEA By-Laws through the work of the “NAEA Component Structure Task Force”.

The Board discussed the Oregon Tax Board’s pending proposal to the next Legislative session for a “Tax Apprenticeship” program. Sue made a motion: “OrSEA supports the Oregon Tax Board’s proposal for the Tax Apprenticeship Program”. Daniel seconded the motion. Motion passed.

The Board also discussed language for a proposed Legislative change to the OR Tax Board rules to allow Enrolled Agents the same status with that agency as CPA’s have. That issue was tabled for now and will possibly be a future OrSEA project. It was agreed that focusing on the Tax Apprenticeship Program by itself is more important and could possibly pass in the next Legislative session.

Director’s Reports:

North Director, Angela Horst – No activity happening and no report.

South Directors, Susan Bladorn & Maddy Gaoiran – submitted a written report which is attached to these minutes. The South Chapter Wells Fargo Bank account current balance is $4481.90. Anne is in the process of closing that account and transferring all funds to the OrSEA general bank account.

Committee Reports:

Policies & Procedures: Susan submitted a written committee report which is attached to these minutes. She submitted proposed changes to the Policies & Procedures for the Board to review. Eve made a motion to approve the proposed changes. Daniel seconded. Motion passed. Susan Bladorn asked the Board if they had all received the board notebooks from the prior board members. No books were received by: President; South Director; & Treasurer. We requested that they contact the prior board member to acquire their perpetual Board notebook.

Scholarships & Awards: Susan submitted a written committee report which is attached to these minutes. It was suggested to give the Lifetime Achievement Award posthumously to Ira Rosenberg for this fiscal year 06/01/2023-05/31/2024.

Annual Conference: Maddy Gaoiran submitted a preliminary agreement with the Hallmark Resort in Newport for our review. A copy of page one of that agreement is attached to these minutes. It included details for meals and costs. A $500 deposit will be paid to secure that venue for our May 2024 in-person Conference.

Our next Board Meeting will be held via ZOOM; date to be announced.

Eve moved and Maddy seconded a motion to adjourn at 4:00pm. Motion passed.

Respectfully submitted,

Susan Bladorn, pro tem …n\sd’s\ORSEA Board Mtg Minutes 07272023