

**OREGON SOCIETY OF ENROLLED AGENTS  
BOARD OF DIRECTORS MEETING  
JULY 12, 2019**

President Maddy Gaoiran called the meeting to order at 11:16 am held at Umpqua Bank in downtown Eugene, Oregon. A quorum was established (see sign-in sheet) and four proxies were submitted. Peter Mar gave proxy to Daniel Stearns; Joyce Davis gave proxy to Eve Davis; Barbara Craven and June Brock gave proxy to Maddy Gaoiran. Seven Board members were in attendance. Vice President Eve Davis read the OrSEA mission statement. The May 20, 2019 Board Meeting minutes were read. Several corrections were noted and Sue Bladorn will make corrections and get a new version to Ira to post on the website. Eve Davis made a motion and Carol Wild seconded that the minutes be accepted as corrected. Motion passed. An attendee sign-in sheet is attached as part of these original minutes. South Director Susan Bladorn took notes and will prepare the minutes for the meeting.

**President's Report:** President Maddy Gaoiran and Vice President Eve Davis reviewed Maddy's written report. Maddy suggested having a retreat for Officers & Directors for Board Training. Also discussed coordinating with Washington Enrolled Agents for a joint seminar. Daniel Stearns suggested having a committee on promoting EA's and Practice Management; and Succession Plans for Businesses.

**Treasurer's Report:** Treasurer June Brock and past Treasurer Ira Rosenberg did not attend the board meeting. Maddy reviewed a preliminary written treasurer report. June and Ira will meet next week to transition the documents. Carol Wild requested that an updated financial report be e-mailed to the Board when available.

**Directors Reports:**

- North Director Anne Burgess gave a verbal report on MAC activities. They would like to send out a survey. Maddy suggested a personal phone call or e-mail rather than a mass survey. Caty Giovinco suggested more publication in the Newsletter.
- Central Director West: No report.
- Central Director East: No report.
- South Director: Sue Bladorn reviewed a written report. South Chapter Fall Seminar is being held on Wednesday November 13, 2019 at The Lodge in Grants Pass; five hours of cpe (10am-4pm) with speaker Dennie Wheeler, CPA; USTCP speaking on §199A QBID.
- At Large Director: No report.

**Committee Reports:**

- Budget/Audit: No report.
- ByLaws: Caty Giovinco is wanting to fully retire. She gave a verbal report. Nichole Piehl volunteered to be chair. Daniel Stearns volunteered to be on the committee.
- Communications/Website: Ira Rosenberg does the newsletter. Daniel Stearns does the website management. Get any info to both Ira and Daniel.
- Annual Conferences:  
**2020:** Hood River May 18-21, 2020 – Ira Rosenberg, Chair.  
**2021:** Bend May 24-28, 2021- Barbara Craven, Chair.

**2022:** Running Y, Klamath Falls was suggested. Marie Linders will check out.

- Education: Nichole Piehl was appointed as Education Chair. She will get with June Brock, past committee chair for procedures and information on the committee responsibilities.
- Government Relations: **IRS** Michael Davidson gave a verbal report on the IRS Liaison Committee. The IRS Forum is scheduled for Thursday October 31, 2019 at the Embassy Suites in Tigard. **Oregon Legislative** Daniel Stearns gave a verbal report on the annual "Fly-In" Day held on June 5, 2019. Only three members showed up this year, Daniel, Peter Mar & Joan Thomas.
- Historian: No written report. Maddy requested that she be sent the Job Descriptions and Succession records.
- Media/Public Relations: No report.
- Membership: No report. Eve Davis accepted the position of Chair for this committee. Maria Arbuckle will continue as a member of the committee.
- Nominating: As Past President Daniel Stearns is Committee Chair.
- Policies & Procedures: Sue Bladorn reviewed proposed changes to both P&P documents as directed by the Board at the previous meeting. Michael Davidson made a motion and Anne Burgess seconded to approve the committee's proposed changes to the OrSEA Policies & Procedures. Motion passed unanimously. Daniel Stearns made a motion and Michael Davidson seconded to accept the committee's proposed changes to the OrSEA Annual Conference Policies & Procedures. Motion passed unanimously. Sue suggested that each Officer, Director, & Committee Chair develop and write their own Policies and Procedures and get a copy to the P&P Committee Chair to be included in the formal organization documents.
- Scholarships/Awards: No report. Sue Bladorn and Carol Wild were appointed and accepted the Co-Chair position for this committee.
- Strategic Planning: No report.

**NEW & PENDING BUSINESS:** Daniel Stearns asked about the Affiliate Agreement. Anne Burgess made a motion and Michael Davidson seconded that we sign the agreement today. The agreement says that the affiliate will carry liability insurance. Eve Davis, Daniel Stearns, and Michael Davidson will look into coverage and the cost for sponsored events. Possibly an e-mail conference board meeting will be needed. Minutes are required.

The Board was reminded that per the July 27, 2018 board meeting minutes the mileage reimbursement rate remains at 40¢ per mile.

Sue Bladorn made a motion and Daniel Stearns seconded to adjourn the meeting at 3:00pm. Motion passed unanimously.

Respectfully submitted,

Susan Bladorn  
Secretary Pro-Tem

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